

**CHARLESTON TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
(March 19, 2019)**

A regular meeting of the Planning Commission (PC) was held at the Township Hall on March 19, 2019.

**CALL TO ORDER:** Kramer called the meeting to order at 7:00 pm.

**ROLL CALL OF MEMBERS:** Roll was called and members present were: Tim Vosburg, Sue Balkema, Don Kramer, Joan Orman, Art Samson and Brian Moravek. Member absent: Walt Kohnke. Also present was Charleston Township Supervisor Jerry Vander Roest.

**ADOPTION OF PROPOSED AGENDA:** Balkema moved to approve the agenda. Vosburg seconded. Motion passed unanimously.

**DISPOSITION OF FEBRUARY 19, 2019 MINUTES:** Orman moved to approve the minutes. Balkema seconded. Motion passed unanimously.

**ELECTION OF OFFICERS:** Balkema moved to keep Kramer as Chair and Moravek as Secretary. Orman seconded. Motion passed. Moravek moved to keep Balkema as Vice Chair. Orman seconded. Motion carried.

**RESOLUTION TO ADOPT MEETING DATES:** Balkema moved to approve the 2019/2020 Planning Commission meeting dates. Vosburg seconded. Motion passed unanimously. Roll call vote: Vosburg Y; Kohnke Y; Balkema Y; Kramer Y; Orman Y; Moravek Y; Samson Y. Motion carried.

**CONTINUED DISCUSSION OF LAND USE PLAN (LUP) UPDATE:** Kramer mentioned that a Public Hearing for the rezoning of the NRK, Midco LLC and Schmitt properties will be part of the April 16, 2019 Planning Commission meeting. Balkema noted that the Public Notice may include an error since it reflects that the Township had not received a rezoning application on the Midco and Schmitt parcels. The Township will obtain clarification from Counsel who assisted in preparation of the will be part of the April 16, 2019 Planning Commission meeting notice.

The Planning Commission spent the balance of the time documenting the tentative decisions made in updating the Land Use Plan.

**CITIZENS' TIME:** No citizen comments.

**MEMBERS' TIME:** No member comments.

**ADJOURNMENT:** The meeting was adjourned at 8:34 pm upon motion by Samson. Seconded by Orman. Motion passed unanimously.

*Prepared 3/19/2019 by Brian Moravek, secretary*