

**CHARLESTON TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
(May 21, 2019)**

A regular meeting of the Planning Commission was held at the Township Hall on May 21, 2019.

**CALL TO ORDER:** Kramer called the meeting to order at 7:00 pm.

**ROLL CALL OF MEMBERS:** Roll was called and members present were: Tim Vosburg, Walt Kohnke, Sue Balkema, Don Kramer, Joan Orman and Brian Moravek. Member absent: Art Samson. Also present were Hunter Dodge, CJ Brenman and Michael Shannon of American Brewers/Norse Nectar Meadery, Tom Shanley of Crum Park Farm, Jodi Stefforia and Township Supervisor Jerry Vander Roest.

**ADOPTION OF PROPOSED AGENDA:** Orman moved to approve the agenda. Kohnke seconded. Motion passed unanimously.

**DISPOSITION OF APRIL 16, 2019 MEETING MINUTES:** Balkema moved to approve the minutes. Orman seconded. Motion passed unanimously.

**DISCUSSION WITH JODIE STEFFORIA ON PUBLICATION OF REVISED LAND USE PLAN:** Jodie Stefforia (Comstock Township Planning and Zoning Administrator) summarized her professional planning and zoning experiences and provided background information on how she had assisted Pavilion Township in developing and documenting their Master Plan. She also indicated that she would be willing to provide similar assistance to Charleston Township. She has typically billed by the hour but is not averse to charging a fixed amount. Kramer indicated that Charleston Township may be interested in engaging her but would need to query other firms that provide similar services.

**Crum Park Farm Site Plan Review:** The Planning Commission reviewed the Site Plan submitted by Crum Park Farm. Most conditions required by the Township Ordinance were met by the Site Plan. Those conditions that were not met were discussed by the Planning Commission and determined not to be of significance. Balkema motioned to approve the site plan as submitted and without modification. Orman seconded. The motion passed unanimously.

**CITIZENS' TIME:** Hunter Dodge indicated that although their operation and construction plans are evolving, American Brewers/Norse Nectar Meadery is still moving forward to locate in Charleston Township

**MEMBERS' TIME:** None

**ADJOURNMENT:** The meeting was adjourned at 8:42 pm upon motion by Vosburg. Seconded by Balkema. Motion passed unanimously.

*Prepared 5/21/2018 by Brian Moravek, secretary*