

CHARLESTON TOWNSHIP
PROPERTY STREET NUMBER APPLICATION
Questions and applications to: Assessor Ben Brousseau
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ALL QUESTIONS MUST BE ANSWERED AND ALL ATTACHMENTS INCLUDED FOR PROCESSING OF THIS APPLICATION.

IN THE BOX LISTED BELOW, PRINT WHERE YOU WANT THIS FORM SENT WHEN COMPLETE

NAME
ADDRESS
CITY, STATE, ZIP

\$ _____ APPLICATION FEE – THE FEE IS \$ 40.00 FOR EACH NEW PROPERTY ADDRESS TO BE ASSIGNED. FEE IS NON-REFUNDABLE FOR VOID OR DENIED APPLICATIONS. PAYABLE TO CHARLESTON TOWNSHIP.

1. PARCEL ID# OF PARCEL TO RECEIVE NEW PROPERTY NUMBER:

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ATTACH SHEETS FOR ADDITIONAL PARCELS.

2. PROPERTY OWNER INFORMATION:

NAME: _____
ADDRESS: _____
PHONE: (____) - ____ - _____ EMAIL: _____

3. SUPPLY A SURVEY OR MAP/DRAWING OF PARCEL REQUESTING PROPERTY STREET ADDRESS. THIS MUST BE DRAWN TO A SCALE OF 1"=20', 1"=50', 1"=100', 1"=200', 1"=400', OR 1"=1000'. THE SCALE USED SHALL BEST REPRESENT THE PROPERTY AND IMPROVEMENTS. THE SURVEY OR MAP/DRAWING WILL INCLUDE THE FOLLOWING:

1. DIMENSIONS AND ACREAGE OF THE PARCELS THAT ARE REQUESTING PROPERTY ADDRESSES.
2. SCALED LOCATION OF IMPROVEMENTS AND DRIVEWAYS THAT ARE IN NEED OF NEW PROPERTY ADDRESS. THESE MAY BE EXISTING OR PROPOSED. ENGINEER WILL NEED THIS SITE MAP LOCATING THESE ITEMS TO ACCURATLY ASSIGN A STREET NUMBER.

PROPERTY OWNER REQUESTING PROPERTY ADDRESS

DATE