

## **CHARLESTON TOWNSHIP 2009 GENERAL APPROPRIATIONS ACT**

The Charleston Township Board resolves:

### **SECTION 1: Title**

This resolution shall be known as the Charleston Township 2009 General Appropriations Act.

### **SECTION 2: Public Hearing on the Budget**

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 13, 2009, and a public hearing on the proposed budget was held on March 24, 2009.

### **SECTION 3: Millage Levy**

The Charleston Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.9724 mills for township operations; and voter authorized millage of 1.0 mills for public safety operating.

### **SECTION 4: Adoption of budget by Line Item**

The Board of Trustees of Charleston Township adopts the 2009/2010 fiscal year general fund budget by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each line item. No transfers of line item appropriations shall be made without prior board approval by budget amendment.

### **SECTION 5: Payment of Bills**

Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Charleston Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims ( bills) paid prior to approval for approval at the next Board meeting.

### **SECTION 6: Authorized Salary, Hourly and Per Diem Rates**

Included in the various line items are amounts of the salary, hourly and per diem rates for the officials of the Township as follows:

Per Diem—all Boards and Commissions  
Supervisor  
Clerk  
Deputy Clerk  
Treasurer  
Deputy Treasurer

**SECTION 7: Estimated Revenues and Expenditures**

Estimated total revenues and expenditures for the various funds of Charleston Township are:

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
General	349,133	349,133
Public Safety	87,800	87,800
Sewer & Water	105,700	105,700

**SECTION 8: Periodic Financial Reports**

The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

**SECTION 9: Budget Monitoring**

Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**SECTION 10: Board Adoption**

Motion made by Balkema, seconded by Samson to adopt the foregoing resolution and General Appropriations Act. Upon roll call vote, the following voted aye:

Balkema      Samson      Bell      Schug      Kramer

The following voted nay: None

The Supervisor declared the motion carried and the resolution adopted on the 24<sup>th</sup> day of March, 2009.

Linda Kramer, Township Clerk