

Regular Meeting
Charleston Township Board
January 26, 2016

CALL TO ORDER:

The meeting was called to order at 4:03 p.m. by the supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Samson, Schug, Balkema, Bell, and Kramer. Also present were: Lt. Amy Price and Pat McCann.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Balkema/Schug moved to adopt the agenda with the addition of 7f. Assessor Contract under New Business. CARRIED

CONSENT AGENDA:

Balkema/Samson moved to approve the consent agenda as submitted consisting of:

1. December 15, 2015 Regular Meeting Minutes, January 12, 2016 Special Meeting Minutes.
2. Zoning Administrator's Report
3. Fire Department – Joint Fire Board Report
4. Communications
5. Treasurer's Report

CARRIED

OLD BUSINESS:

- a. Lt. Amy Price presented reports on December calls for service. Charleston remains consistently low in incidents compared to the rest of the county.
- b. The Board reviewed information from the Road Commission of Kalamazoo County (RCKC) concerning future road projects including North 38th Street. After some discussion, the Board declined to adopt the RCKC proposal for 38th Street. Balkema/Schug **moved to authorize the RCKC to draw up the contract for North & South 36th Streets for 2016.** CARRIED
- c. The Board received information on the status of the B&M Tactical land division. It is complete.

NEW BUSINESS:

- a. Balkema/Schug **moved to reappoint Mark Appelgren to the Zoning Board of Appeals (ZBA) for a three- year term ending 12/31/2018 and to reappoint Don Kramer and Sue Balkema to the Planning Commission for three- year terms ending 12/31/2018.** CARRIED
- b. The Board accepted the May 24, 2016 date for the annual meeting with the Road Commission.
- c. Fran presented information on the 2016-2020 Kalamazoo County Parks Master Plan Open House.
- d. Fran reported that an application for a ZBA hearing has been received from Wright Fence LLC. The soonest the meeting could be scheduled is the week of February 22.
- e. The Township has also received a request from Koopers Cars & Marine LLC. They have

been advised to meet informally with the Planning Commission before pursuing a formal request.

- f. Balkema/Schug **moved to authorize the supervisor and clerk to sign a contract with the appropriate date with Ben Brousseau and Appraisals Plus Group to provide assessing and parcel review services to Charleston Township for two years starting February 1, 2016. CARRIED**

READING & DISPOSITION BILLS

Balkema/Schug moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME:

Pat McCann had no comments.

MEMBERS TIME:

Linda presented a postcard that Prairie Ronde Township used to solicit applications for the Clerk position from their township residents and she asked if the rest of the Board would like to use that option for soliciting applications for the Supervisor position in Charleston. Balkema/Schug **moved to authorize a post card mailing to solicit applications for the position of Supervisor for Charleston Township. CARRIED** Fran said that the Fire Board audit was now available and that a County public safety millage is on the ballot in May.

MOTION TO ADJOURN:

Balkema/Samson moved to adjourn at 4:47 p.m. CARRIED

Linda Kramer, Clerk