

Regular Meeting  
Charleston Township Board  
July 26, 2016

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Samson, Schug, Balkema and Kramer. Also in attendance was Brad Kendall.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Balkema moved to approve the agenda as presented. CARRIED

CONSENT AGENDA:

Samson/Schug moved to approve the consent agenda as submitted consisting of:

1. June 28, 2016 Regular Meeting Minutes
2. June 23, 2016 Election Commission Minutes
3. Zoning Administrator's Report/Building Permits
4. Planning Commission Report & Minutes
5. Fire Department – Joint Fire Board Report
6. Communications
7. Treasurer's Report
8. Library Minutes

CARRIED

OLD BUSINESS:

- a. Lt. Amy Price, the liaison officer from the Kalamazoo County Sheriff's Office, sent information on July calls for service.
- b. Samson/Schug **moved to approve for public hearing the proposed Farm Market/Roadside Stands Text Amendment as recommended by the Planning Commission.** CARRIED
- c. Vander Roest/Samson **moved to revise the fee schedule for Land Divisions by requiring a \$500 deposit and \$200 for each additional split. The applicant will be charged the cost of the service plus a 5% administration fee. Any overpayment will be refunded and any underpayment will be invoiced.** CARRIED Balkema/Vander Roest **moved to set the fee for Land Combinations, and Boundary Adjustments by requiring a \$400 deposit. The applicant will be charged the cost of the service plus a 5% administration fee. Any overpayment will be refunded and any underpayment will be invoiced.** CARRIED Vander Roest/Balkema **moved to approve the revised Land Division and Land Combinations/Boundary Adjustment applications with the new fees set.** CARRIED
- d. Balkema/Samson **moved to transfer \$75,500 from the General Fund to the Sewer & Water Fund to pay for wet interior and dry interior blast and painting and repairs to the water tower by Fedewa, Inc.** Roll Call Vote: Samson – Y; Schug – Y; Vander Roest – Y; Kramer – Y; and Balkema – Y. CARRIED
- e. After some discussion, Vander Roest /Balkema **moved to table action on the attorney use policy until the August 23, 2016 Board Meeting to allow for research of other municipalities' policies.** CARRIED
- f. Following some discussion with Brad Kendall, Balkema/Schug **moved to extend the deadline for**

**the B&M Tactical Special Exception Use permit 90 days to September 16, 2016. CARRIED**

NEW BUSINESS:

- a. After a brief review, Balkema/Vander Roest **moved to accept the audit report from Siegfried Crandall. CARRIED**
- b. Samson/Kramer **moved to allow the Supervisor to approve a second dust control application for 42<sup>nd</sup> St. if necessary. CARRIED**
- c. Samson/Schug **moved to table action on the Gull Lake Sewer and Water Authority proposal. CARRIED**
- d. Jerry related that he had investigated the possibility of a bike path along the west side of McCollum in conjunction with the drain project. Unfortunately, the cost of \$18,000 was prohibitive.

READING & DISPOSITION BILLS:

Balkema/Schug moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME:

There was no one in attendance.

MEMBERS TIME:

Jerry said that the County is planning on a user fee of \$2.38 per phone for consolidation of 9-1-1 services. He also said that the Fire Board will sign the Hazmat agreement and pay the \$1400 fee. The Township is working on a solution to the VFW request, and the Township will sit on the sidelines for the Galesburg Charleston Memorial District Library/City of Galesburg lawsuit. Brenda explained that Eaton owes the Township as well as the county, the schools etc. \$138,000 due to the revocation of their IFT agreement. Charleston's share of that is approximately \$7000. Eaton's attorney has requested that the Township negotiate a reduction in the amount owed. In order to demonstrate goodwill toward a company that has been generous to our fire department, Balkema/Samson **moved to offer Eaton a reduction of \$14,000 by withdrawing the personal property tax refund. CARRIED** Linda noted that, due to unusual expenses incurred recently, the Water Fund needs to be replenished from the General Fund as allowed by the budget. Balkema/Schug **moved to transfer \$20,000 from the General Fund to the Water Fund. CARRIED** A review of the General Fund accounts indicated that no adjustments to the budget were necessary.

Don explained a new software app for the Fire Department that gives firefighters some very valuable logistical information on their cell phones.

MOTION TO ADJOURN:

Samson/Balkema moved to adjourn at 8:55 p.m. CARRIED

Linda Kramer, Clerk