

Regular Meeting
Charleston Township Board
October 25, 2016

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Schug, VanderRoest, Samson, Balkema and Kramer. Also in attendance: Lt. Amy Price and Joel Case.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

VanderRoest/Samson moved to adopt the agenda with the addition of e. Insulation & Heaters for Both Well Sheds CARRIED

CONSENT AGENDA:

Balkema/Schug moved to approve the consent agenda as submitted consisting of:

1. September 27, 201 Regular Meeting Minutes
2. October 13, 2016 Election Commission Meeting
3. Zoning Administrator's Report
4. Planning Commission Report
5. Fire Department – Joint Fire Board Report
6. Communications
7. Treasurer's Report
8. Library Minutes
9. Sheriff's Department Monthly Report

The motion was carried.

OLD BUSINESS:

- a. Jerry updated the Township Board on the progress of all issues related to the water tower. There have been a few small problems that will incur some extra costs.
- b. Jerry explained some of the problems that are causing a delay in finishing the McCollum Avenue storm drain project. It looks like there will be an extended shoulder on the road to accommodate pedestrians, particularly children on the way to school.
- c. Jerry reviewed the check list of concerns in a final report on the Exit 88 project with MDOT and RCKC.
- d. Jerry presented his rough draft of a letter of protest to the Road Commission concerning their plan to change Miller Drive from a primary road which is maintained by the County to a local road which must be maintained by the Township.
- e. The Township received a proposal to insulate the sheds that cover the wells and provide heaters for them. The Board requested that action be tabled on the proposal until answers are received to questions about the need for this project.

NEW BUSINESS:

- a. VanderRoest/Kramer **moved to approve the request of Aggregate Resources to work two nights in late October or early November to facilitate MDOT's I-94 project.** CARRIED
- b. Schug/Samson **moved to waive the administration enforcement fee of \$106 for the**

property located at 11775 Ambling Ave and to send a bill for \$192 for the permit fee.
CARRIED

- c. Gull Lake Sewer & Water Authority has provided the Board with a copy of its annual audit for their review.
- d. After some discussion about appointing Bert Gale to the position of Building Official, Schug/Samson **moved to table action until the next meeting while some questions are answered.** CARRIED

READING & DISPOSITION BILLS

Balkema/Schug moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME:

Joel Case of 12481 East MN Avenue asked the Board to help him resolve a boundary problem between his property and the Township's property, Toad Hollow Cemetery. It came to his attention when he listed his house for sale that part of his driveway, his propane tank and his shed are on township property. The problem existed when he bought the property, but it was just discovered. The Board agreed to work with him to resolve the problem. He agreed to cover the costs associated with finding a solution to the problem.

MEMBERS TIME:

Don asked if he needed a Board resolution stating that the Fire Board has permission to start a Cadet program. Linda will check with the County Clerk on a resolution for the Fire Board. Linda listed the budget adjustments that needed to be made. Kramer/Samson **moved to transfer \$5832 from the Roads Account to the Miscellaneous Account (\$884), the Assessor Fieldwork Account (\$100) and the Drains Account (\$4848) to adjust account balances.** CARRIED Jerry said that a decision on the possible missile location in Charleston Township may be made in six months. He also reminded the Board that the Trash Drop Off is Saturday, October 29, 2016 from 8 a.m. to noon.

MOTION TO ADJOURN:

Balkema/Schug moved to adjourn at 6:00 p.m. CARRIED

Linda Kramer, Clerk