

Regular Meeting
Charleston Township Board
November 22, 2016

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Schug, VanderRoest, Samson, Balkema and Kramer. Also in attendance: Joel Case.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Balkema moved to adopt the agenda as presented. CARRIED

CONSENT AGENDA:

Samson/Balkema moved to approve the consent agenda as submitted consisting of:

1. October 25, 2016 Regular Meeting Minutes
2. Zoning Administrator's Report/Building Permits
3. Planning Commission Report
4. Fire Department – Joint Fire Board Report
5. Communications
6. Treasurer's Report
7. Library Minutes

The motion was carried.

OLD BUSINESS:

- a. After a review of the invoices, VanderRoest/Schug **moved to transfer funds from the General Fund to the Sewer & Water Fund to cover the expenses of the Water Tower Project and to pay Fedewa, Inc \$72,950, Dixon Engineering \$8,000, and Northern Pump & Well, Inc \$1,725 for their water tower services. CARRIED** VanderRoest/Balkema **moved to pay Prein & Newhof \$2,099.10 for supervision charges on the I-94 Bridge Project. CARRIED**
- b. Jerry updated the Board on the McCollum Avenue Storm Drain Project. There will be an additional 3 feet, 5 inches extended shoulder on the west side of the road to accommodate cyclers and pedestrians.
- c. VanderRoest/Samson **moved to approve Jerry's letter to the Road Commission requesting changes in the area near the I-94 Bridge Project. CARRIED**
- d. Samson/VanderRoest **moved to approve Jerry's letter to the Road Commission protesting the reclassification of Miller Drive from a primary road to a local road. CARRIED**
- e. Upon the recommendation of the Township Attorney, Samson/Schug **moved to amend the 2014 Agreement Between Charleston Township and Associated Government Services to indicate that the duties and responsibilities of the Township Building Official not be performed by AGS, but will be performed by Bert Gale, and to approve the hiring of Bert Gale as the Township Building Official. CARRIED**

NEW BUSINESS:

- a. Jerry provided the cost of six different road projects for the Board to review for 2017 road improvements.
- b. The Township continues to look for information proving ownership of Toad Hollow Cemetery which has also been known as Bailey Cemetery and Southside Cemetery. It is located east of property that was originally Country School #6 according to local historian, Keith Martin.
- c. Schug/Balkema **moved to adopt the 2017 Federal Poverty Guidelines Resolution with a 15% increase in the minimum guidelines and to approve the Hardship Exemption Application form.** CARRIED
- d. Schug/Balkema **moved to table action on Medical Marijuana Regulations until the next regular meeting.** CARRIED
- e. Balkema/Samson **moved to appoint Linda Behnke to the Board of Review for a two- year term.** CARRIED

READING & DISPOSITION BILLS

Samson/Balkema **moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts and the Supervisor will approve paying the Republic Trash Drop Off invoice when it has been revised.** CARRIED

CITIZEN TIME:

Joel Case was present to ask the Board what he might do to move forward with the sale of his house given the problems surrounding ownership of Toad Hollow Cemetery. The Board referred him to the letter from the Township Attorney advising that he could move his shed and propane tank.

MEMBERS TIME:

Linda reported that Shirley Lund, our website designer, is retiring and that, if the township wanted to look for another company, this would be a good time to do it. She will check with other townships about who they use. Don said the Joint Fire Board cadet program includes young people between the ages of 15 and 17. Jerry indicated that he is interested in attending a medical marijuana regulations workshop. He also said the Wellhead Protection Grant will be reduced because the Township Board didn't approve the ordinance. He also provided some information on Central Dispatch and asked the Board to start thinking about proposals for the 2017/2018 budget.

MOTION TO ADJOURN:

Samson/Balkema moved to adjourn at 5:50 p.m. CARRIED

Linda Kramer, Clerk