

Regular Meeting  
Charleston Township Board  
January 24, 2017

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Samson, Schug, Balkema, VanderRoest, and Kramer. Also present were: Lt. Amy Price and Bret Houtkooper.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Balkema moved to adopt the agenda as presented. CARRIED

CONSENT AGENDA:

Balkema/Samson moved to approve the consent agenda as submitted consisting of:

1. December 20, 2016 Regular Meeting Minutes.
2. Zoning Administrator's Report
3. Fire Department – Joint Fire Board Report
4. Planning Commission Report
5. Communications
6. Treasurer's Report
7. Sheriff's Department Monthly Report - Lt. Amy Price presented reports on December and yearly calls for service. Charleston remains consistently low in incidents compared to the rest of the county. CARRIED

OLD BUSINESS:

- a. The Board approved the Federal Firearm Manufacturing Permit issued to B&M Tactical LLC (Brad Kendall) as required. Mr. Kendall has now completed all the requirements for his Special Exception Use application.
- b. The Board received a progress report from Devon Title on the ownership of record for Toad Hollow. The search is now back to 1858 but there is still work to do.

PUBLIC HEARING: Special Exception Use – Jack Houtkooper/J&C Richland Properties

Balkema/Schug moved to recess the regular meeting and open the Public Hearing at 4:30 p.m.

Roll Call Vote: Samson – Y; Schug – Y; VanderRoest – Y; Kramer – Y; and Balkema – Y. CARRIED Bret Houtkooper gave a description of the plans for 13179 Augusta Drive and answered a few questions from the Board. There being no further comments from the Board, VanderRoest/Balkema moved to close the Public Hearing and return to the regular meeting at 4:45 p.m. CARRIED Schug/Samson **moved to approve the Special Exception Use application of Jack Houtkooper/J&C Richland Properties for parcel number 3908-04-351-120 for an indoor boat storage facility on the property commonly known as 13179 Augusta Drive.** Roll Call Vote: Balkema – Y; Kramer – Y; VanderRoest – Y; Schug – Y; and Samson – Y. CARRIED

NEW BUSINESS:

- a. Jerry listed the roads that the Road Commission is recommending for consideration for the 2016/2017 fiscal year. Jerry said that he has included Wellhead Protection Area Signs in his TCO (Traffic Change Order).
- b. Jerry will be the Township representative for the County Parks & Recreation project to continue the South Haven to Battle Creek bike trail. The Charleston Township leg is the segment that will join the two cities.
- c. Balkema/Schug **moved to set the Budget Workshop meeting for January 30<sup>th</sup> at 8:00 a.m.** CARRIED
- d. Schug/Samson **moved to approve the contract with CORRPRO for annual maintenance to the cathodic protection corrosion control equipment in the water tower for the amount of \$885.00.** CARRIED
- e. Kramer/Samson **moved to continue with the Household Hazardous Waste Center as licensing agent for the municipalities that enacted the Residential Waste Reduction Ordinance and to pay the fee of \$166.67.** CARRIED
- f. Jerry explained the purpose of the February 16, 2017 meeting at the Township Hall at 6:00 p.m. The meeting will discuss water issues with lake residents of Long, Blue, Portage, Potter, Woods, Burnham and McGinnis Lakes. Topics will include invasive species, water quality, wildlife in and around the lakes, beach monitoring at the County Park, and uses on the lakes.

READING & DISPOSITION BILLS

Balkema/Samson moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME:

No citizens were present.

MEMBERS TIME:

At Linda's request, VanderRoest/Schug **moved to adjust the budget and transfer money from the Roads account to the Office Supplies (\$109.39), Deputy Supervisor (\$1076), Election Publishing & Supplies (\$590.21), Computer Software (\$547), Lawn & Grounds (\$1541), and Territorial Cemetery (\$1410) accounts.** CARRIED

Jerry talked about funding for local roads and the meeting with MTA's Larry Merrill on February 15<sup>th</sup> in Climax.

MOTION TO ADJOURN:

Samson/Schug moved to adjourn at 5:34 p.m.. CARRIED

Linda Kramer, Clerk