

Regular Meeting
Charleston Township Board
August 22, 2017

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Schug, Samson, Balkema and Kramer.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Balkema moved to approve the agenda as presented. CARRIED

CONSENT AGENDA:

Balkema/Samson moved to approve the consent agenda as submitted consisting of:

1. July 25, 2017 Regular Meeting Minutes
2. Zoning Administrator's Report/Building Permits
3. Planning Commission Report & Minutes
4. Fire Department – Joint Fire Board Report
5. Communications
6. Treasurer's Report
7. Attorney's Report
8. Sheriff's Department Monthly Report

CARRIED

OLD BUSINESS:

- a. Jerry reported that Larry Bridges had requested that the Township sell or donate that part of Toad Hollow Cemetery that his driveway is on to ensure that his property is conforming to Township setback requirements. Jerry told him he must appear before the Board to make his request. He was not present at the Board meeting.
- b. Jerry said that the Galesburg Speedway inspection for non-conforming use violations has been postponed due to rain. VanderRoest/Samson **moved to table action on the Galesburg Speedway inspection until another date is set.** CARRIED
- c. Jerry reported that he checked into the logging at Fort Custer because the Township in the past has received a portion of the sales receipts. He found that about 20% of the receipts are sent to the county and the county sends the Township a portion of that. A breakdown of the distribution of the revenue has never been provided to the Township.
- d. Samson/VanderRoest **moved to have Mary Phillips review the cemetery regulations for possible revisions.** CARRIED

NEW BUSINESS:

- a. The Board decided to authorize Don Kramer to pick the date of the Trash Drop Off. Don

chose October 21 from 8 until 12 noon for the Fall Trash Drop Off if that date is still available from Republic Services.

- b. The Board received the replies to questions sent to Gull Lake Sewer Authority about their sewer maintenance proposal. Jerry asked the Board to review the information and come to the next meeting prepared to discuss the options.
- c. Balkema/Samson **moved to accept the resignation of Francis Bell as Deputy Supervisor.**
CARRIED
- d. Jerry explained his efforts to get a revised Hazmat funding formula. The first formula covered three previous years and a percentage of each jurisdiction's population, State Equalized Value (SEV), and historical usage. Jerry said he argued the timespan needed to be increased to ten years to get a more realistic perspective of the use of HAZMAT services. Charleston's share dropped from \$5,583 to \$485.
- e. The Township received a letter from the State of Michigan that noted an issue corresponding to questions on the auditing procedures report. The letter requested that the Township fill out a form that describes actions being taken to prevent budget variances. The Board determined that the questions arose from the cost of painting and repairing the water tower. The Board had transferred funds from savings to the General Fund and then to the Water Enterprise Fund to cover the cost of the work to the water tower. Schug/Balkema **moved to authorize the Supervisor to contact the Township accounting firm, Siegfried Crandall to prepare a response to the letter from the State of Michigan.** CARRIED

READING & DISPOSITION BILLS:

Balkema/Samson moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME:

There was no one in attendance.

MEMBERS TIME:

Jerry said that the gravel roads in the Township would receive another brine treatment next week. He also said that the Township had called an exterminator to eliminate the hornet problem in the Township offices. Linda mentioned that a couple of education opportunities were coming up in September and October. If anyone was interested in attending, they should contact her at the office.

MOTION TO ADJOURN:

Balkema/Samson moved to adjourn at 7:41 p.m. CARRIED

Linda Kramer, Clerk