

Regular Meeting  
Charleston Township Board  
January 23, 2018

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Samson, Schug, VanderRoest, and Kramer. Absent: Balkema Also present were: Captain Amy Price, Rich Pierson, John Crumb, Gary Moore, Jim Stoneburner, Ann Nieuwenhuis and Kathy Casler.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Schug moved to adopt the agenda as presented. CARRIED

CONSENT AGENDA:

Samson/Schug moved to approve the consent agenda as submitted consisting of:

1. December 19, 2017 Regular Meeting Minutes.
2. Zoning Administrator's Report
3. Fire Department – Joint Fire Board Report
4. Planning Commission Report
5. Communications
6. Treasurer's Report
7. Library Minutes
8. Attorney's Report
9. Sheriff's Department Monthly Report -

Captain Amy Price presented reports on December and yearly calls for service. Charleston remains consistently low in incidents compared to the rest of the county. CARRIED

OLD BUSINESS:

- a. After a discussion with Gull Lake Sewer & Water Authority that clarified the sewer extension project on East Michigan Ave., VanderRoest/Schug **moved to initiate and design the sewer extension project along E. Michigan Ave. from McCollum to the river and establish a budget of \$35,000.** CARRIED
- b. Rich Pierson, from GLS&WA explained the Letter of Intent to the Board and answered Board questions. Rich asked Jerry to send him the two most important questions to which he still needed answers. The Township Board is considering hiring GLS&WA for maintenance and repair of township sewer lines.

NEW BUSINESS:

- a. Jerry provided Road Project workbooks for the Board members and reviewed the contents. Board members must decide which roads will be chosen for maintenance for 2018.
- b. Jerry said that he has been getting estimates for the damage to Roof Cemetery due to the recent car accident on MN Ave. and 44<sup>th</sup> St. The sexton, Ben Holtz, has provided an estimate for repairs to the plots and monuments. Jerry will contact State Farm Insurance and get a quote to replace the sign. Jerry also reported that he had received a copy of the police report.

- c. Schug/Samson moved **to approve a three- year assessing contract with Ben Brousseau.** CARRIED
- d. Schug/VanderRoest **moved to approve the contract for continued participation in the Kalamazoo County Household Hazardous Waste program, to provide a maximum of \$1600 and to authorize the supervisor and clerk to sign the agreement.** CARRIED
- e. Samson/Schug **moved to reappoint Walt Kohnke and Joan Orman to the Planning Commission for a three- year term.** CARRIED
- f. Jerry discussed the Miller Road classification as a local road. He decided to approach the County Board about the matter before the Township Board decides whether to contact the township attorney for his input on the issue.

#### READING & DISPOSITION BILLS

Samson/Schug moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

#### CITIZEN TIME:

Ann Nieuwenhuis introduced herself as the owner of the latest new house in the township.

#### MEMBERS TIME:

At Linda's request, Kramer/Samson **moved to adjust the budget and transfer money from the Contingency account (\$817) and the Legal account (\$1794) to the Office Supplies (\$875), Printing & Publishing (\$3), Equipment Maintenance (\$206), Lawn & Grounds (\$273), Zoning Administration (\$950) and Twp. Street Lighting (\$304) for a total of \$2611.** CARRIED Jerry reported that the \$2000 grant the township will receive for the Tire Drop Off will not cover the entire cost.

#### MOTION TO ADJOURN:

Schug/Samson moved to adjourn at 6:26 p.m. CARRIED

Linda Kramer, Clerk