

Regular Meeting
Charleston Township Board
July 24, 2018

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called, and members present were: VanderRoest, Balkema, Schug, Kramer and Samson. Also present were Rich Pierson, John Crumb and Don Kramer.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Samson/Balkema moved to approve the agenda as presented. CARRIED

CONSENT AGENDA:

Balkema/Samson moved to approve the consent agenda as submitted consisting of:

1. June 26, 2018 Regular Meeting Minutes
2. Zoning Administrator's Report/Building Permits
3. Planning Commission Report
4. Communications
5. Treasurer's Report
6. Library Minutes
7. Attorney's Report
8. Gull Lake Sewer Authority Agenda/Minutes
9. Sheriff's Department Report

Jerry reported that it was decided to extend the HAZMAT agreement for another year. Vander Roest/Schug **moved to authorize Don Balkema, Chair of the Fire Board, to enter into an extension of the HAZMAT agreement for another year at the same rate as is currently charged.** CARRIED

OLD BUSINESS:

- a. Jerry explained the options available to the township in setting rates for connection and use of the Township's wastewater system. Rich Pierson and John Crumb of Gull Lake Sewer Authority (GLSA) recommended the option using an indirect connection fee. After some explanation and further discussion, Balkema/Schug **moved to adopt the Resolution Setting Indirect Connection Fee for Connection of Andrews Estates Mobile Home Park to Charleston Township Wastewater System with an indirect connection fee of \$3000 per 0.75 REU for each trailer pad, plus such connection fee as may apply to any other structure on the premises to be connected to the wastewater system.** Roll Call Vote: Samson – Y; Schug – Y; Vander Roest – Y; Kramer – Y; and Balkema – Y. CARRIED
- b. Jerry said the work on North 38th was finished for this year. There is still tree cutting and trimming to be done and shoulder gravel added where needed. South 38th Street is completed including the shoulders and now belongs to the Township. South 38th and Miller Drive were given to the Township by the Road Commission and become the responsibility of the Township to maintain after they are upgraded. Miller Drive will be turned over to the Township in 2021.
- c. There was some discussion on the Attorney Use Policy. It was decided that the Township did not find Control Numbers necessary. Jerry stated that he wanted to be the gatekeeper. He wanted

anyone who wished to contact the Attorney to contact him first and explain why they needed to talk to or email the Attorney. The intent is to control costs. Linda pointed out that Jerry's suggested method may cost the Township additional money because the extra phone calls or emails will also be a cost charged by the Attorney to the Township. She suggested that the Board trust the people they hire to do their job unless and until there is a reason for concern. At that time the Board can discuss the issue with the offender and tell them what is expected of them. If the instructions are ignored, the Board may decide to terminate the contract. Samson and Planning Commission Chair Don Kramer agreed in essence. Samson/Schug **moved to have Jerry prepare an attorney use policy for Board discussion.** CARRIED

NEW BUSINESS:

- a. After a brief discussion and some input from Rich Pierson of GLSA, Vander Roest/Balkema **moved to explore the possibility of establishing an Intergovernmental Water/Wastewater Agreement with the City of Battle Creek for the infrastructure they have already built in Charleston Township.** CARRIED
- b. Jerry reported that he had spoken with Richard Schmitt who has the solar farm and he is interested in selling his property. He would be interested in developing his property for industrial use. Jerry also plans to meet with Southwest Michigan First about marketing the area around 40th and L Avenue.
- c. No adjustments needed to be made in the budget for the quarter except for the Water Enterprise Fund. The Fund is short again and needs additional money from the General Fund. Balkema/Samson **moved to transfer \$25,000 from the General Fund to the Water Enterprise Fund to cover a shortfall caused by repair and cleaning of the South Well.** CARRIED

READING & DISPOSITION BILLS:

Balkema/Vander Roest moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZENS TIME:

No comments were offered.

MEMBERS TIME:

Brenda asked about the road millage issue and the Board discussed when to move forward with it. Linda presented a list of synonyms to choose from for a new title for Jerry's work with zoning. Schug/Balkema **moved to change Jerry's title from Zoning Administrator to Zoning Director.** CARRIED

MOTION TO ADJOURN:

Samson/Balkema moved to adjourn at 5:54 p.m. CARRIED

Linda Kramer, Clerk