

Regular Meeting
Charleston Township Board
November 26, 2019

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Moravek, Schug, Kramer and Balkema. Also present was Anthony Bates.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Balkema/Schug moved to approve the agenda as presented. CARRIED

CITIZENS' TIME:

Anthony Bates introduced himself and stated that he was running for County Commissioner from District 7 which consists of Comstock, Charleston, Climax, and Wakeshma Townships.

CONSENT AGENDA:

Balkema/Vander Roest moved to approve the consent agenda as submitted consisting of:

- a. October 22, 2019 Regular Meeting Minutes
- b. Zoning Administrator's Report/Building Permits
- c. Communications
- d. Treasurer's Report
- e. Attorney's Report
- f. Gull Lake Sewer Authority Agenda/ Minutes
- g. Library Minutes & Report
- h. Sheriff's Department Monthly Report
- i. Fire Department Reports

CARRIED

OLD BUSINESS:

- a. Jerry reported that he had filed a complaint concerning the Adult Foster Care business operations at Miller Dr. LLC. Michelle Streeter will review the complaint.
- b. Charleston's IT person, David Lance explained that, in his research, he found that the Township's only option for internet at this time is Verizon Wireless. He recommended that the Township leave the phones with CTS and purchase the internet from Verizon. Balkema/Moravek **moved to enter into an agreement with Verizon to receive internet access wirelessly through them.** CARRIED The Board also reviewed the additional new requests for proposals for an updated website. All the information was not in yet so Balkema/Schug **moved to table action on selecting a website designer and provider until the December 17 Board meeting.** CARRIED
- c. The Board will receive information in January on repair of cracks in the sewer line along Michigan Ave.
- d. Jerry reported that it had been six months since the attorney had begun working on the Flow Through Agreement and Service Agreement with GLS&WA and he had not been contacted or informed about the reasons for the revisions to the three draft proposals that he had worked on and sent to the attorney. Don responded by telling him he should leave legal work to the attorney

instead of spending his time compiling draft agreements. He also said that he appreciated the dedication that Jerry put into his job, but he should leave draft agreements to the professionals. The Board will review and either approve or ask for changes to the document when the attorney sends the contract to the Board.

NEW BUSINESS:

- a. Brenda presented a sheet listing holiday office hours. The office will be closed on Thanksgiving, Christmas Eve, and a half day on New Year's Eve. Balkema/Vander Roest **moved to set holiday and special hours as indicated. CARRIED**
- b. Jerry presented the letter he sent to the attorney of Shane Jones concerning sewer health and safety violations at the property at 1153 E. Michigan. He indicated that he had sent copies to Mr. Jones, John Crumb, Bert Gale, the Township Attorney and the County Environmental Health Department.

READING & DISPOSITION BILLS:

Balkema/Vander Roest moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME: No comments were offered.

MEMBERS TIME:

Don reported that he would be gone for the December Board meeting. Linda produced the Land Division, Combinations and Boundaries forms for Board approval. Balkema/Schug **moved to approve the revised Land Division, Combinations and Boundaries application forms. CARRIED** She also presented a quote from D.L. Gallivan on the cost of a new copier. She was checking on trade-in value. Brian suggested that perhaps the Township could save money on the fax component and the cost of a fax line. The Board was not ready to make a decision at this point. Brenda asked about the bid for fixing the pavement in Wren Acres. Jerry said that Emerson Geophysical had committed to paying for the repairs.

MOTION TO ADJOURN:

Schug/Balkema moved to adjourn at 5:18 p.m. CARRIED

Linda Kramer, Clerk